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## BC Farm Industry Review Board

January 16, 2025

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### DELIVERED BY EMAIL

Stephanie Nelson  
Executive Director  
BC Broiler Hatching Egg Commission

Woody Siemens  
Executive Director  
BC Chicken Marketing Board

Katie Lowe  
Executive Director  
BC Egg Marketing Board

Natalie Veles  
General Manager  
BC Turkey Marketing Board

Rob Delage  
Executive Director  
BC Milk Marketing Board

Della Oberhoffner  
General Manager  
BC Cranberry Marketing Commission

Christine Koch  
General Manager  
BC Hog Marketing Commission

André Solymosi  
General Manager  
BC Vegetable Marketing Commission

Dear All:

Thank you again for your assistance with the preparation and finalization of the most recent Public Accountability and Reporting Program (PARP) Summary Report for the 2023 reporting period.

BCFIRB is now commencing the reporting process for the 2024 PARP reporting period, appreciating that each board has its own reporting cycle for the purposes of PARP.

Please find attached two documents:

1. The 2024 PARP Template in an Excel spreadsheet format and,
2. The 2024 PARP Reporting Guide.

Please note we have also included below for your reference a summary of changes and/or additions for the 2024 PARP reporting period.

### **Submission Timeline**

As confirmed in BCFIRB's September 18, 2024 [letter](#), the submission deadlines for PARP for each commodity Board/Commission are as follows:

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**Web:**

Email: [firb@gov.bc.ca](mailto:firb@gov.bc.ca)

Website: [www.gov.bc.ca/BCFarmIndustryReviewBoard](http://www.gov.bc.ca/BCFarmIndustryReviewBoard)

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- **March 15, 2025** – British Columbia Milk Marketing Board
- **April 30, 2025** – British Columbia Hatching Egg Commission, British Columbia Chicken Marketing Board, British Columbia Egg Marketing board, British Columbia Vegetable Marketing Commission, British Columbia Hog Marketing Commission
- **May 30, 2025** – British Columbia Turkey Marketing Board, British Columbia Cranberry Marketing Commission.

### **Summary of 2024 PARP Reporting Changes and/or Additions**

#### *1) New Entrant Program (NEP) – Tables (Supply Managed Commodities Only)*

On August 21, 2023, BCFIRB set PARP direction<sup>1</sup> that supply managed commodity boards and commissions would provide annually a high-level description of their NEP, identify and report on NEP goals in the performance target section of PARP, and provide numerical data on new entrants over the past 10 years.

This direction also noted that starting this year for the 2024 PARP the supply managed boards and commissions will **report on the metrics used to evaluate progress towards the stated goals** in Table 1.1 of the template.

#### *2) Other Minor Revisions*

- Table 2.6 (Compliance and Enforcement Process for Mandatory Biosecurity Programs) – minor edits have been made to clarify what is required.
- Table 3.14A & 3.14B (Quota Utilization) – some minor edits have been made to clarify what is required.
- Table 3.21 (Number of New Entrants in the Past 10 Years) – the footnotes have been edited for clarity. **A row has also been added** to record NEP producers who graduated to a commercial licence.

### **Board Specific Template Changes**

To minimize the impact of the reporting process, BCFIRB only requires boards and commissions to each complete their Template in the Excel spreadsheet format, as opposed to developing or creating a separate written report. If you wish to supplement your Template with a short report or any additional materials, you are welcome to do so but this is not a BCFIRB requirement. We also ask that boards make their Template information, and any other accompanying information they provide to BCFIRB, publicly available.

In the Template, there are sections where BCFIRB asks you to define unique characteristics for your sector, such as types of production or farm size definitions. While we have provided broad examples of how you might report this within the Template, it is up to each board and commission to define the relevant details that support your overall reporting and help you capture details specific to your sector. If you

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<sup>1</sup> [BCFIRB, “Reporting on New Entrant Programs in the Public Accountability and Reporting Project” \(PARP\) \(August 21, 2023\)](#)

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feel you need to modify a Template to better capture a reporting measure for your sector, please contact BCFIRB staff to discuss.

BCFIRB plans to publicly release the 2024 PARP Summary Report in late 2025 based on the information provided. Any early provision of reports to BCFIRB staff is greatly appreciated.

If you have any questions regarding this letter, the PARP Reporting Guide, or the PARP Templates spreadsheet, please contact Matthew Huijsmans, Policy Analyst, at 250-419-8873 or at [Matthew.Huijsmans@gov.bc.ca](mailto:Matthew.Huijsmans@gov.bc.ca).

Thank you again for your assistance with this important initiative.

Sincerely,

A handwritten signature in black ink, appearing to read 'Justine', with a long horizontal flourish extending to the right.

Justine Lafontaine  
A/Executive Director

Attachments

PARP Reporting Guide  
PARP Template Excel Spreadsheet

cc: Gunta Vitins, Chair, BCFIRB  
Board and Commission Chairs  
Martha Anslow, Executive Director, BCFIRB  
Olivia Mattan, Senior Manager, BCFIRB  
Matthew Huijsmans, Policy Analyst, BCFIRB  
BCFIRB Website