



BC Farm Industry Review Board

May 28, 2024

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DELIVERED BY EMAIL

Stephanie Nelson
Executive Director
BC Broiler Hatching Egg Commission

Woody Siemens
Executive Director
BC Chicken Marketing Board

Katie Lowe
Executive Director
BC Egg Marketing Board

Natalie Veles
General Manager
BC Turkey Marketing Board

Rob Delage
Executive Director
BC Milk Marketing Board

Della Oberhoffner
General Manager
BC Cranberry Marketing Commission

Christine Koch
General Manager
BC Hog Marketing Commission

André Solymosi
General Manager
BC Vegetable Marketing Commission

Dear All:

Thank you again for your assistance with the preparation and finalization of the most recent Public Accountability and Reporting Project (PARP) Summary Report for the 2022 reporting period.

BCFIRB is now commencing the reporting process for the 2023 PARP reporting period, appreciating that each board has its own reporting cycle for the purposes of PARP.

Please find attached two documents:

1. The 2023 PARP Template in an Excel spreadsheet format and,
2. The 2023 PARP Reporting Guide.

Please note we have also included below for your reference a summary of changes and/or additions for the 2023 PARP reporting period.

Summary of 2023 PARP Reporting Changes and/or Additions

1) Name Change

Web:

Email: firb@gov.bc.ca

Website: www.gov.bc.ca/BCFarmIndustryReviewBoard

Phone:

Info: 250 356-8945

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PO Box 9129 Stn Prov Govt
Victoria BC V8W 9B5

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2975 Jutland Rd
Victoria, BC V8T 5J9

Given that this will be the sixth PARP report, BCFIRB is changing the name of PARP from the Public Accountability and Reporting Project to Program. This change reflects the ongoing series that PARP is rather than it being a time limited project.

2) *New Entrant Program (NEP) – Tables (Supply Managed Commodities Only)*

On August 21, 2023, BCFIRB set the following PARP-related direction:

Starting with the 2023 PARP Report (2023 data), **supply managed commodity boards and commissions** will be asked to:

- Provide a high-level description of your NEP;
- Identify and report on NEP goal(s) in the Performance Target section of PARP; and
- Provide annual numerical data on new entrants over the past 10 years.

These resulting tables were reviewed by supply managed board and commission staff and have been included in the attached Template in Tables 1.1, 3.1, and 3.2.

Please note that in accordance with BCFIRB's August 2023 direction on NEP, next year, the 2024 PARP reporting period, the supply managed boards and commissions will also need to report on the metrics they are using to evaluate their progress towards their goals.

3) *Compliance and Enforcement - Table*

On August 1, 2023, BCFIRB's decision on Administrative Monetary Penalties (AMPs), directed all boards and commissions to report on several components of their published compliance and enforcement (C&E) processes, policies, and procedures for the enforcement of their mandatory biosecurity programs. These requirements were integrated into PARP and completed by all boards and commissions for the 2022 reporting period.

In accordance with BCFIRB's AMP's Revised Approach decision¹ on May 16, 2024, BCFIRB reiterated its direction that boards and commissions will continue to provide C&E data for the 2023 reporting period and subsequently made changes to the C&E template.

Lastly, BCFIRB would also like to clarify with boards and commissions the definition of "biosecurity program" under the *Natural Products Marketing (BC) Act* (NPMA) (please see Appendix A). Under the NPMA, "biosecurity program" is broadly defined to encompass risk management programs such as food safety, disease management, animal welfare, and traceability. It is BCFIRB's expectation that for C&E reporting of biosecurity programs, commodity boards and commissions report on all relevant biosecurity programs as defined under the NPMA.

2024 PARP Report: Upcoming Changes

¹ 2024, May 16. BCFIRB. [In the Matter of the Natural Products Marketing \(BC\) Act and Administrative Monetary Penalties \(AMPs\) Revised Approach](#).

As you know, the purpose PARP is to annually report on board and commission performance targets, governance measures, and quota management and movement to support and publicly demonstrate effective governance and leadership within BC's regulated agriculture sectors. Timely public reporting is important for the PARP Summary Report. To support timely reporting, BCFIRB is proposing changes to reduce the time between reporting periods beginning with the publication of the PARP Summary Report for 2024. BCFIRB staff will follow up with each of you directly on proposed new timelines for 2024 PARP reporting.

2023 PARP Report Due Date & Board Specific Template Changes

To minimize the impact of the reporting process, BCFIRB only requires boards and commissions to each complete their Template in the Excel spreadsheet format, as opposed to developing or creating a separate written report. If you wish to supplement your Template with a short report or any additional materials, you are welcome to do so but this is not a BCFIRB requirement. We also ask that boards make their Template information, and any other accompanying information they provide to BCFIRB, publicly available.

In the Template, there are sections where BCFIRB asks you to define unique characteristics for your sector, such as types of production or farm size definitions. While we have provided broad examples of how you might report this within the Template, it is up to each board and commission to define the relevant details that support your overall reporting and help you capture details specific to your sector. If you feel you need to modify a Template to better capture a reporting measure for your sector, please contact BCFIRB staff to discuss.

BCFIRB plans to publicly release the 2023 PARP Summary Report in late 2024 based on the information provided. Your PARP reports for the 2023 reporting period and any accompanying information, are **due to BCFIRB by August 15, 2024**. Any early provision of reports to BCFIRB staff is greatly appreciated.

If you have any questions regarding this letter, the PARP Reporting Guide, or the PARP Templates spreadsheet, please contact Matthew Huijsmans, Policy Analyst, at 250-419-8873 or at Matthew.Huijsmans@gov.bc.ca.

Thank you again for your assistance with this important initiative.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Anslow', written in a cursive style.

Martha Anslow
Executive Director

May 28, 2024

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Attachments

PARP Reporting Guide

PARP Template Excel Spreadsheet

cc: Peter Donkers, Chair, BCFIRB
Gunta Vitins, Vice Chair, BCFIRB
Board and Commission Chairs
Martha Anslow, Executive Director
Olivia Mattan, Senior Manager
BCFIRB Website



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APPENDIX A: NPMA DEFINITION OF “BIOSECURITY PROGRAM”

"biosecurity program" means a program that, for the purpose of protecting and promoting the safety of a natural product, does one or more of the following:

- (a) establishes standards or certification programs;
- (b) requires persons engaged in the production of the natural product to
 - (i) meet established standards,
 - (ii) be certified according to an established program,
 - (iii) take specified measures,
 - (iv) implement specified procedures or procedures for specified purposes, or
 - (v) keep specified records;
- (c) imposes conditions, restrictions or prohibitions on persons engaged in the production of natural products;

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